

## **EAST DEVON DISTRICT COUNCIL**

### **Minutes of the meeting of Audit and Governance Committee held at Council Chamber, Blackdown House on 21 September 2023**

#### **Attendance list at end of document**

The meeting started at 2.32 pm and ended at 3.16 pm

#### **14 Minutes of the previous meeting**

The minutes of the Audit and Governance Committee held on 27 July 2023 were confirmed as a true record.

#### **15 Declarations on interest**

None

#### **16 Public speaking**

There were no members of the public present.

#### **17 Matters of urgency**

None

#### **18 Confidential/exempt item(s)**

None

#### **19 Internal Audit Plan 2023-24 - SWAP**

The Assistant Director, SWAP presented the Internal Audit Plan 1 October 2023 to 31 March 2024.

During discussion it was suggested that the management of void properties in the council's housing stock be added to the risk score.

#### **RESOLVED:**

That the Internal Audit Plan for 1 October 2023 to 31 March 2024 be approved.

#### **20 Internal Audit Activity Progress report - SWAP**

The Assistant Director, SWAP presented the Internal Audit Progress report.

#### **RESOLVED:**

That the progress made in delivery of the 2023/24 internal audit plan as at the start of September 2023 and the findings reported be noted.

#### **21 Audit Progress report and Sector update - Grant Thornton**

Jackson Murray from Grant Thornton provided an update on the progress in delivering their responsibilities as the council's external auditors, with a summary of emerging national issues and developments that may be relevant to the council.

**RESOLVED:**

that the External Audit Progress report and sector update be noted.

22 **Financial Monitoring report 2023/24 - Month 4 July 2023**

The Finance Manager's report was presented to Cabinet on 6 September 2023. The report was presented to the Committee to inform Members of the financial position for month 4, July 2023.

**RESOLVED:**

that the Financial Monitoring month 4, July 2023, position and the recommendations to Cabinet on 6 September 2023 be noted.

23 **Audit and Governance Forward Plan**

Items to be considered at the 23 November 2023 committee included:

- Internal Audit Plan Progress (2023/24)
- EDDC Annual Audit Plan 2021/22
- Partnership Review 2023
- Strata Annual Internal Audit report
- Statement of Accounts

**Attendance List**

**Councillors present:**

M Goodman  
S Hawkins (Chair)  
Y Levine  
T Olive

**Councillors also present (for some or all the meeting)**

I Barlow

**Officers in attendance:**

Amanda Coombes, Democratic Services Officer  
Simon Davey, Director of Finance  
Lisa Fryer, SWAP  
Jackson Murray, Grant Thornton  
John Symes, Finance Manager

**Councillor apologies:**

K Bloxham  
C Burhop  
C Fitzgerald  
S Gazzard  
D Haggerty  
C Nicholas

Chair .....

Date: .....